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PAGE NO 2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER CONTRACT NO. 02/19/2014 EP-W-11-022 0302

ORDER NO.

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	Budget estimate dated February 10, 2014 for					
	\$470,039.00 and 3,900 hours is approved.		1			
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	is needed to fully fund this order. The		1			
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Contract Number: EP-W-11-022 TASK ORDER #0302

FY 2014 Follow-on Task Order to Task Order 0202 MARKETING, COMMUNICATIONS & OUTREACH SUPPORT FOR ENERGY STAR RESIDENTIAL BRANCH

Period of Performance: March 1, 2014 - February 28, 2015

COR: Brian Ng
Alternate CORs: Jonathan Passe

I. Purpose

The purpose of this Task Order is to provide marketing, communications, and outreach support for the ENERGY STAR Residential Branch, including both the ENERGY STAR for New Homes and ENERGY STAR Home Improvement teams. Developing and implementing effective outreach and communications projects that convey the features and benefits of residential energy efficiency is essential to a voluntary program such as ENERGY STAR. The tasks identified below shall be executed by the Contractor and its subcontractors (hereafter referred to as 'The Contractor') under Contract number EP-W-11-022.

Through this Task Order, the Contractor shall assist ENERGY STAR in accomplishing its communications and marketing goals, including, but not limited to:

Task 1 - Support for New Homes Team Communications Activities

Subtasks:

- (1) Develop, implement, and track communications efforts and materials to support the construction and sale of ENERGY STAR certified homes regionally as well as nationwide. This includes, but is not limited to, activities that result in the development of new materials and their distribution, deployment, and use by target audiences such as homebuyers and consumers of energy efficient products, as well as industry stakeholders such as builders, raters, utilities, appraisers, and realtors. This subtask includes, but is not limited to, the development and deployment of the following:
 - a. consumer-focused outreach efforts such as ad banners for placement on homes-related web sites;
 - b. social media content and activities;
 - articles for placement in trade and consumer media outlets. This includes developing key messages for media, identifying relevant stories (i.e., legacy builders, POY award winners) to feature in media, developing targeted media lists for outreach, coordinating story placements, and tracking media coverage;
 - d. infographics and other visual depictions of the features and benefits of Energy Star certified homes that can be deployed in multiple ways including on the web;
 - e. web content and web design work reflecting current marketing platform and current program needs and requirements;
- (2) Refresh and deploy existing program materials (e.g., brochures, web site content, print and online ads, videos, etc.) as-needed. This may include, but is not limited to, incorporating the look and feel as well as the content related to the "Better is Better" platform into the New Homes Consumer and

- Partner websites; deploying the consumer video via social media and paid and earned advertising; communicating the availability of existing outreach materials and resources to partners via blast emails, webinars and at conferences;
- (3) Support EPA in development of graphics, labels, and logos as-needed. This includes, but is not limited to, development of identifiers to highlight accomplishments of partners, and development of graphics such as web buttons and banners that partners can utilize to promote their participation in ENERGY STAR;
- (4) Attend and participate in webinars, conferences, as well as program meetings and conference calls as-needed; and
- (5) Develop a outreach materials and resources that support the ENERGY STAR certified multifamily high rise initiative.

Task 2 - Support for Home Improvement Team Communications Activities

Subtasks:

- (1) Develop and implement outreach plans and materials for the promotion of initiatives including ENERGY STAR Verified HVAC Installation, seal and insulate, windows, and the Home Advisor/Home Profile. This may include the development and deployment of outreach plans that involve use of traditional media placements and online ad placements and social media, as well as development and deployment of web content for consumers. All efforts should echo major messaging themes that will resonate best with homeowners;
- (2) Refresh existing program materials as-needed (e.g., brochures, web site content, and fact sheets), including HVAC VI-related materials;
- (3) Support EPA in development of graphics, labels, and logos as-needed;
- (4) Attend and participate in webinars, conferences, as well as program meetings and conference calls as-needed; and
- (5) Support EPA in brand management related to oversight of the DOE-managed Home Performance with ENERGY STAR program.

SCHEDULE OF DELIVERABLES:

All deliverables will be specified through future Technical Directives from the COR to the Contractor, or to the alternate COR if the COR is unavailable.

DELIVERABLE DISTRIBUTION:

EPA Contracting Officer Representative: Brian Ng U.S. EPA (Mail Code 6202J) 1200 Pennsylvania Ave., NW Washington, D.C. 20460

Tel: (202) 343-9162; Fax: (202) 343-2200

Ng.Brian@epa.gov

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separate letter or telegram which includes a reference THE PLACE DESIGNATED FOR THE RECEIPT OF virtue of this amendment you desire to change an offe to the solicitation and this amendment, and is received	to the solicitation and amendmen DFFERS PRIOR TO THE HOUR r already submitted, such change d prior to the opening hour and da	knowledging receipt of this amendment on each copy of nt numbers FAILURE OF YOUR ACKNOWLEDGEMEN AND DATE SPECIFIED MAY RESULT IN REJECTION may be made by telegram or letter, provided each teleg te specified	TTO BE RECEIVED AT OF YOUR OFFER. If by
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D. OTHER (Specify type of modification	and authority)		
E. IMPORTANT: Contractor X is not.	is required to sign this docum	nent and return 0 copies to the i	ssuing office.
14 DESCRIPTION OF AMENDMENT/MODIFICATION DUNS Number: (b)(4) Task Order #0302, Marketing, Branch TOPO: BRIAN NG	Communications &	Outreach Support for ENERG	Y STAR Residential
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CONTINUATION SHEET

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